

Insurance Institute for Business &

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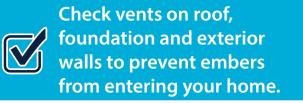
Monitor conditions and follow advice of local authorities. If ordered to evacuate, do so immediately.

- ✓ Review your evacuation plan for your family and pets.
 - Confirm alternate way(s) out of your neighborhood in case primary route is blocked.
 - Designate a place for family members to meet outside your neighborhood in case you cannot get home or need to evacuate.
 - Remind family members to call your out-of-area contact if local phone lines are not working.
- Have your "go bag" (emergency kit) ready and stocked with cash, portable radio, prescription medications and eye glasses, pet food, ashlights and batteries. Make sure your phone numbers, insurance information and other important documents for your go bag are current.
 - Visit <u>ready.gov/kit</u> for a more complete list of emergency supplies.
- If available, activate the emergency alert function on cell phones.
- ✓ Before Evacuating
 - Turn off air conditioning.
 - Shut off gas supply to your home or propane tank(s).
 - Close all door and windows.

Quickly tend to outside surroundings.

- Remove leaves, pine needles and other debris from your roof and gutters.
- Clear dead plants, weeds, grass or any other combustible materials on and under your deck, and within 5 feet of your home.

- Move combustible items on your deck, such as toys and patio furniture cushions, into your home.
- If you have a propane tank located on your property:
 - Move propane tanks used with barbecue grills away from home. If you are evacuating, place propane tank at curb.
 - Remove weeds and other debris from area around large stationary propane tanks (125 gallons water capacity or more) so there is no combustible material near tank.
- ✓ If you have a combustible fence next to your home:
 - Secure gate in an open position.
 - Clear vegetation and debris under and within 1 foot of fence line in the area within 5 feet of your home.



- Check your attic and foundation (crawl space) vents to see if they are screened and in good repair. Use duct or metal tape to temporarily cover damaged vents and those with 1/4-inch mesh screening.
- If you store cardboard boxes and other easily ignited materials near a vent in your attic or crawl space, move them as far away as possible from vent(s).
 - Another option is to place tape over vent(s) at these locations. Be sure to remove tape when you return home.
- Cover dryer vents and wall-mounted make-up air openings for furnaces with a plywood cover, metal tape or duct tape.